

Record of officer decision

Decision title:	Travelfund Workplace Infrastructure Grants
Date of decision:	11 th May 2022
Decision maker:	Service Director, Highways and Waste
Authority for delegated decision:	An executive decision authorising the officer: https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=8163 Note operational decisions to deliver the programme are delegated to Assistant Director for Regulatory Environment and Waste. This post has been superseded by Service Director, Environment, Highways and Waste.
Ward:	All
Consultation:	None
Decision made:	Up to £10,000 of grant funding from the Department for Transport Capability Fund will be utilised to offer 'TravelFund' grants. Businesses and organisations with paid employees will be eligible to apply for grants of up to £1500 to purchase pedal bikes and/or bike parking stands to support sustainable business journeys. Applicants will be able to apply for up to 2 pedal bikes and up to 6 bike stands. Two previous grant schemes have offered e-bikes and e-cargo bikes for business travel and both have been heavily oversubscribed. This smaller project offers businesses the opportunity to benefit from a quality pedal bike for everyday business journeys. It also seeks to enable more employees to try cycling and benefit from active travel. This decision utilises existing Department for Transport (DfT) grant funding.
Highlight any associated risks/finance/legal/equality considerations:	All costs will be borne by the Capability Fund grant from the Department for Transport, no additional funding will be required. There will be no financial costs to the council beyond the period financial year 2022/23. There will be no revenue generation for the council. A plan is in place to ensure that the grant funding is allocated and spent by 30 th September which is the agreed date for delivery of projects funded by the Capability Fund.
Details of any alternative options considered and rejected:	Not to offer businesses grant funding for business bikes and bike stands, we would miss an opportunity to support increased workplace cycling, and to support active travel long-term in a cost effective scheme. This scenario is not recommended because we would not meet our targets set out in our bid to the DfT.
Details of any declarations of interest made:	N/A

Signed

Date: